

LOYALIST COUNTRY CLUB RESIDENTS' ASSOCIATION BYLAWS

ARTICLE I NAME

The Association shall be called the LOYALIST COUNTRY CLUB RESIDENTS' ASSOCIATION and referred to herein as LCCRA.

ARTICLE II A PURPOSE

LCCRA shall promote a happy and caring community, good neighbourly spirit, caring for one another with a focus on good health, enjoyment and the development of a happy atmosphere.

B FUNCTIONS

1. Encourage the participation of all Loyalist Estates residents in LCCRA.
2. Identify social and sporting oriented activities to meet the needs of the residents. Develop these activities either through direct implementation or through coordinating with existing activities in the community, the Village of Bath or the surrounding area.
3. Produce a newsletter, ideally 6 times per year for the benefit of all residents.
4. Liaise with Country Club Communities when necessary for the mutual discussion of problems and opportunities relating to the residents.
5. Encourage social and cultural participation in the Village of Bath and Loyalist Township.
6. Liaise with the Village of Bath and /or Loyalist Township as required when situations arise which involve our community.
7. Bring to the attention of the membership an issue (s) which would pertain to maintaining and enhancing of our property values.

ARTICLE III MEMBERSHIP

1. Membership shall be available to all residents of Loyalist Estates
2. Members whose annual membership dues per household have been paid shall be referred to as "Active Members". Active members shall have the right to vote at LCCRA meetings and to hold office.
3. Membership dues shall be paid annually in accordance with the rate set by the Executive and approved by a majority vote of active members attending an Annual General Meeting or Special General Meeting subject to the rules for a quorum.
- 3a Such dues shall be held in a "General Fund" and shall be used at the discretion of the Active Membership and/or its elected officials to further Article II above and subject to the expense limitations outlined in Article V Sec 16 (b)

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ARTICLE IV MEETINGS

1. LCCRA shall hold an Annual General Meeting (AGM) every year which shall be held in the month of May. The AGM will include the election of Officers and the Executive committee, as well as budget approval and other matters of business.
2. Special General Meetings shall be called at the discretion of the Executive of LCCRA.
3. A quorum for the transaction of various aspects of business at an AGM shall require 20% of the active membership or 50 active members whichever is greater.
4. A quorum for transaction of various aspects of business at other general meetings shall require 20% of the active membership or 50 active members whichever is greater.
5. The Secretary of LCCRA shall, at the direction of the president and/or the Executive, provide a minimum of 10 (ten) days written notice to the active membership of all matters to be discussed at the General Meeting.

ARTICLE V OFFICERS AND EXECUTIVE OF LCCRA

1. The officers of LCCRA shall be the President, Vice-President, Treasurer and Secretary.
2. The Executive Committee of LCCRA shall be elected at the Annual General Meeting and shall consist of not fewer than five and not more than twelve active members including the Past President.
3. A written nomination list for officers and executive shall be compiled by a Nominating committee appointed by the President, and shall be presented to the AGM for consideration. Nominations shall also be accepted in writing ahead of the AGM and from the floor and shall be duly moved and seconded. In both cases the nominee must agree to let his/her name stand for election.
4. Executive members, at the completion of a two year term shall be eligible for one additional two year term, but shall then

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retire from the executive for at least two years before again being eligible for election to the executive.

5. Term of office shall commence at the conclusion of the AGM.
6. Vacancies on the Executive occurring between AGM's shall be filled by approval of a majority of the remaining Executive, following the solicitation for suitable nominee(s). Such appointment(s) to the Executive is/are for the term of the vacated member(s).
7. Regular meetings shall be scheduled by agreement of a majority of the Executive. Special meetings may be called by the President with a minimum ten (10) days notice, whenever possible.
8. A Quorum of the Executive shall consist of five voting members.
9. The duties of the Executive shall be to handle the ongoing business of LCCRA. It may appoint members and sub-committees for various tasks as it deems appropriate to further the purpose and goals of LCCRA.
10. The Past President shall preside at all meetings in the absence of both President and the Vice President. He/she will chair the nominating committee.
11. The President (or his/her designate) shall preside at all meetings of LCCRA and its Executive and act as coordinator of all activities. He/she will jointly, with the Vice President, act as liaison with the management of Loyalist Country Club Communities when necessary.
12. The Vice President (or his/her designate) shall preside at all meetings in the absence of the President and shall perform other duties as assigned by the President, and shall jointly with the President, act as liaison with the management of Loyalist Country Club Communities.
13. The Secretary shall keep minutes of all meetings of LCCRA and its Executive and shall attend to correspondence as directed by the President or the Executive. The Secretary, or his/her designate, shall maintain a list of "Active Members"

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14. The Treasurer shall administer the General fund of LCCRA including accounting and timely issuance of financial reports for all meetings.
15. Chairpersons of all Standing Committees shall report and be accountable to the Executive. Unless they are elected members of the Executive, they shall be entitled to attend Executive meetings in a non-voting capacity only.
16. The financial policy of the LCCRA, administered by the Executive shall:
 - a) Embody a fiscal year from May 1 to April 30.
 - b) Within the approved annual budget, expenditures up to \$500 maximum for any one item may be undertaken without membership approval. All expenditures exceeding \$500 shall require approval of a majority of the "Active Membership" attending the next General meeting subject to the rules for a quorum.
 - c) The President, Vice President and Treasurer of the LCCRA shall have signing authority for the purpose of any cheques issued by LCCRA and any two of the aforementioned signatures will be required.

ARTICLE VI CONDUCT OF MEETINGS AND CONSTITUTIONAL AMENDMENTS

1. All meeting shall be conducted in accordance with Parliamentary Procedures as detailed in Roberts Rules of Order.
2. Notice of motion outlining recommended amendments to these Bylaws shall be made to the Executive in writing no less than thirty (30) days prior to the Annual General Meeting. Proposed amendments will be reviewed by the Executive and presented to the "Active Membership", with the Executive committee's recommendation, at the next Annual General Meeting. Acceptance of revised amendments will require seventy (70) percent of the "Active Membership" present at the Annual General Meeting, subject to a quorum of the "Active Membership".
2. Notice of Motion for matters relating to the activities of LCCRA must be presented in writing to the Executive no less than thirty (30) days ahead of any general or special meeting.

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AMENDMENTS

May 21, 1998	ARTICLE II B	Add Item 6
May 17, 2000	ARTICLE V	Add Item 5
May 16, 2001	ARTICLE II B	Rev. Item 3, Add Item 7
May 16, 2002	Name change to Loyalist Country Club Residents' Association	
May 21, 2003	ARTICLE V	Rev. Item 1,2,13, 14
May 15, 2008	ARTICLE 11 B	Rev. Item 1.2.3.4.5.6. & 7.
May 15, 2008	ARTICLE IV	Rev. Item 1.
August 9, 2013	Article II B	Rev. Item 1
	Article III	Rev. Items 1 and 3
	Article IV	Rev. Items 3 and 4
	Article V	Rev. Items 2, 11, 12, 13 and 16(b)
October 26, 2013	Article VI	Rev Item 2